

Scarborough Boys Lacrosse Booster Club By-Laws

ARTICLE I - NAME

I.1 The name of this organization shall be Scarborough Boys Lacrosse Booster Club. (THE CLUB)

ARTICLE II - OBJECTIVES

II.1. THE CLUB shall be a non-profit group without legal status, organized and operated by the membership to promote the growth of Lacrosse in the Scarborough School District. THE CLUB shall establish and manage a fund, which will provide financial support not available through school funds for essential and non-essential expenses.

ARTICLE III – POLICIES

III.1. This organization shall be noncommercial, nonsectarian, nonpartisan, and shall not engage in any activities other than those deemed necessary to accomplish the objectives as stated in Article II .

ARTICLE IV – MEMBERSHIP

IV.1. The activities of THE CLUB shall be under the direction and control of a Board of Directors. Membership can be any person with interest in the Scarborough Boys Lacrosse Program. Anyone interested in becoming a member can visit www.scarboroughlacrosse.org to join. All parents of players in the middle school and high school programs are considered members.

ARTICLE V – BOARD OF DIRECTORS & THEIR DUTIES

V.1. The elective Board of Directors shall consist of 6 to 10 members which will include amongst them an Executive Board of Directors that shall consist of President, Vice President, Secretary, and Treasurer and shall be elected in September and serve (1) year beginning the first day of November. All members must be notified in writing of candidates seeking office and the day of election.

V.2. Nomination of club officers will take place in September.

V.3. Election of THE CLUB officers will take place at the meeting in September and members must be present to vote. In the event a vacancy occurs during the normal term of office, the Board of THE CLUB shall appoint a replacement to fulfill the remaining term of the vacant position.

ARTICLE VI – DUTIES OF OFFICERS

VI.1 The President shall preside at all regular and special meetings of THE CLUB, shall prepare or have prepared a financial policy and budget, call special meetings as deemed necessary, and perform other duties as may pertain to his/her office. The President has check signing authority.

VI.2. The Vice President shall in the absence of the President, preside at all meetings of THE CLUB.

VI.3. The Secretary shall keep minutes of all meetings, keep the club bylaws current and updated, and shall conduct all correspondence of THE CLUB.

VI. 4. The Treasurer shall be responsible for all monies received by the organization; sign all checks, pay all bills of THE CLUB; and prepare and present a financial report at each meeting clearly showing all income and expenses and a balance of funds. The Treasurer will be responsible for fulfilling the Scarborough School Committee rules and regulations regarding financial disclosure to the School Committee.

VI.5. There are no term limits for officers.

VI.6. The Board shall appoint High School and Middle School Coordinators who will attend all Board meeting and provide input and feedback on appropriate issues. The HS and MS Boys Representatives are responsible for maintaining accurate up to date player/parent information, help with registration and organizing individuals to assist with time clocks, publicity, stats, refreshments, team dinners, banquets, schedules, etc

ARTICLE VII – VOTING

VII.1. Any action of the organization requiring a vote of the members can be voted and passed by the majority of the members present at the meeting.

VII.2. Voting for officers will be by majority of the members present at a meeting.

ARTICLE VIII – MEETINGS

VIII.1. A meeting schedule (date, time and place) will be determined by the Board. Meetings are open to the general public and there will be a minimum of 2 general meetings a year in September and March. Notification of these meetings will be in writing. “In writing,” includes any one or more to the following manners: website publication, e-mail, newspaper advertisement, school announcements or direct mail. A minimum of two weeks notice is required.

VIII.2. Any member of the Board may call special Executive Board Meetings. These meetings may be held privately without public notice.

VIII.3. At meetings of THE CLUB, the following shall be the order of business:

- **Call to order**
- **Minutes of the preceding meeting**
- **Treasurer's Report**
- **Old Business**
- **New Business**
- **Adjournment**
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**ARTICLE IX – ACTIVITIES WITH SCHOOL
ADMINSTRATORS/COACHES**

IX.1. All official contacts with school administrators (Superintendents of Schools, Trustees, Athletic Directors and Principals, School Committee) shall be made by the Board or appointed representatives of THE CLUB.

IX.2. The personnel policies and practices of the Scarborough School District shall not be concern of this organization.

IX.3. The Board of Directors of THE CLUB will solely determine the disbursement of funds raised by THE CLUB.

ARTICLE X – AMENDENTS AND REMOVAL OF OFFICERS

These BYLAWS can be amended only in the following manner:

X.1. Any member may at any regular meeting introduce an amendment that will be reviewed by the Board of Directors and brought forward for a vote at the next general meeting of THE CLUB members. The vote must be carried by a two-thirds majority of the members present.

X.2. Except as noted in Article V, removal of an officer can only be made by the same procedures as an amended Bylaw in X.1.

**ARTICLE XI – DISPOSAL OF FUNDS UPON DISSOLUTION OF THE
SCARBOROUGH BOYS LACROSSE BOOSTER CLUB (THE CLUB)**

XI.1. In the event no regular meetings of THE CLUB are held over a period of twelve months following the last regular meeting, or upon two-thirds vote of the membership to disband authorized agents of THE CLUB shall transfer any funds remaining in the treasury to the Scarborough High School for exclusive use by the Boys Lacrosse Program.

The preceding By-Laws were voted on and accepted on _____